

**Title I  
Targeted Assistance Program  
Parent Engagement Plan**

**St. Leonard Elementary School 2018-2019**



**Meet Your Title I Staff**

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## Title I Parent Engagement Plan

### “A Year at a Glance”

*The Parent Engagement Plan was jointly developed with parents by using input from the Title I Parent Survey from 2017-2018 and parent input gathered from the Title I School-Based Parent Advisory Council Meetings during 2017-2018.*

## Parent Advisory Council

Parents are invited to join the District Level and/or the School Level Parent Advisory Council Committee. This is your opportunity to share in decision making with the Title I Staff. Parent input is VITAL to our Title I program. Meeting dates are listed in the calendar on the back page of this plan. For more information, please contact the Title I Staff.

## Family Lending Library

Reading and/or Math materials will be available for check-out for your family to use at home.

You can visit the Family Lending Library during Title I Family Events, parent visitation days, conference days, special school-wide events or by calling us to schedule a check-out time. Your child may also visit the library during the morning bus window. We are excited to help your child meet academic standards this year with this opportunity!

## Volunteering

Volunteers are ALWAYS welcome! Be sure to complete the online volunteer application at [www.calvertnet.k12.md.us](http://www.calvertnet.k12.md.us) or request a paper application from the front office. You can also join the Title I Parent Advisory Council Committee.

## Family and School Team (FAST)

Title I does support and partner with the SLES F.A.S.T. General F.A.S.T. Meetings are held two times a year. Look for flyers about F.A.S.T meetings and events in your child’s daily and Tuesday folders.

## What Parents Need to Know About Common Core

The Maryland College and Career Ready Standards (MCCRS) have been implemented in all schools across the state. Maryland’s new standards are based on the Common Core State Standards. MCCRS define the knowledge and skills all students should master by the end of each grade to graduate from high school fully prepared to enter the workforce and college. The

Partnership for Assessment of Readiness for College and Careers (PARCC) assessments will measure the higher order skills outlined in the new standards, such as critical thinking, communicating effectively, and problem-solving. PARCC assessments will be held in April and May. For more information go to: [marylandpublicschools.org](http://marylandpublicschools.org).

## **Title I Parent Engagement Plan**

### **“A Year at a Glance”**

## The Annual Meeting

This meeting discusses the Title I Program. The Annual Meeting grants parents the opportunity to discuss and provide their input on the following topics: Title I Compacts, Parent Engagement, Parent Engagement Plans and Parent Engagement Budget. The Annual meeting is held in the Fall. In addition; a second Annual Meeting, following re-ranking, is held for new families & families who were unable to attend the meeting in the fall. All Title I families will receive a copy of the plan in their Title I folder. Copies remain available all year.

## The Title I School Compact Conference

This is a meeting between the Title I teachers and the families. During the meeting, the students’ instructional focus is discussed with parents\guardians. The compact illustrates a shared responsibility for student achievement between the school, home, and student.

## Progress Monitoring

We assess your child at regular intervals in the areas of reading and/or math to ensure that they are making progress. This helps us know what we need to focus on during instruction. Title I Teachers will communicate with you at least four times a year on their child’s progress.

## Parent Survey

We value your input! We use your comments to improve our Title I program and professional staff development. Parent Surveys will be distributed to all parents at mid-year and in May.

## Our Partners

SLES partners with F.A.S.T, HIPPY Healthy Families, the Calvert County Public Library, Department of Social Services, Calvert County Health Department and Girl Scouts to increase family involvement by coordinating and inviting them to our Title I family events.

### **Title I Parent Engagement Plan “Detailed Version”**

The goal for all Calvert County Public School students is to increase achievement and close learning gaps. SLES, a Title I Targeted assistance and Positive Behavioral Interventions and Supports (**PBIS**) School, believes that it is critical to partner up with parents to foster student success. Therefore, we support Epstein’s six types of parent involvement:

**Parenting**: Parenting tips and techniques for student behavioral, emotional, and social growth. Provided from school counselors via the school website, various handouts, guidance lending library, “Counselor’s Corner” in school newsletter, classroom guidance updates, presentations at various family nights, and individual parent conferences.

**Communicating**: Parent phone calls, folders, mailings, parent conferences, email distribution list, newsletters

**Volunteering**: Organized through F.A.S.T. as well as through school events

**Learning at Home**: Family Lending Library, Title I Family Events

**Decision Making**: District Level and School-based Parent Advisory Council meetings, Parent Surveys, Summer Celebration Parent Meeting

**Collaborating with the Community**: Head Start, HIPPY/Healthy Families, Calvert Public Library, F.A.S.T. and others coordinated at the district and school level.

## **Annual Meetings are Provided for All Title I Families**

SLES will encourage parents to attend the Annual Title I Meeting by flyers, phone calls, email correspondence and website updates.

The primary purpose of the meeting is to inform parents about Title I, its purpose and to seek parental input on the parent engagement plans and budget.

Parents are encouraged to give feedback at the Annual Meeting concerning appropriateness of the distribution of money, including the spending of money for parent/family events.

SLES will inform parents of their rights under Title I Part A Section 1118, including their right to participate in parent programs, during the Annual Meeting, Open House, and daily folder distribution.

Information is shared during the School Open House, informing parents that SLES has been designated as a Title I Targeted Assistance school.

A copy of the Parent Right to Know letter is mailed to all Title I parents through the United States Post Office.

SLES will facilitate parent engagement by providing transportation, interpreters, childcare during meetings, and home visits (if needed) to meet parent needs.

Please see the 2018-2019 budget on page 7.

## **Title I Staff and Families Partner for Shared Decision-Making Reviewing and amending the District and School-Based Title I Parent Engagement Plans**

Review the District Level Parent Engagement Plan (DL-PEP) at the District Level Parent Advisory Council meeting.

The DL-PEP and the School Level Parent Engagement Plan will be distributed and reviewed at the SLES Annual Meeting and School Level Parent Advisory Committee Meeting in November of 2017.

All comments will be kept and considered to revise the plans. Revised copies will be sent home for parents in the Daily Folder.

The plans will be provided to parents in parent friendly language and in other languages as needed.

The plans will be made available to the community in written format, county and school-based websites, in addition to the bulletin board next to the Title I room.

If the plans are not satisfactory to parents of participating students, the Title I staff will attach any responses that express dissatisfaction and forward it to the District Level Title I office.

## **Reviewing & Modifying Title I Compacts/ Participation on School Improvement Team**

The compacts will be modified to meet the needs of parents served under Title I Part A by parent feedback through District and School-Based Parent Advisory meetings, Family Events and School-Based meetings with individual parents.

The Title I Home-School Compact describes the school's responsibility to provide high quality curriculum and instruction that enables children served under Title I Part A to meet the State's student academic achievement standards. It also describes ways in which parents will be responsible for supporting their child's learning and the importance of communication between teachers and parents on an ongoing basis. Parents will provide input concerning school-based decisions through the participation in the SLES School Improvement Team. As participants in this team, parents will also get an opportunity to have a say in their child's education.

### **Building Capacity for all Stakeholders through Communication**

Home-school connections through communication about events, meetings, curriculum, progress monitoring, Maryland College and Career Ready Standards (MCCRS) and community partners/activities.)

Title I will help build parent capacity to support their child's academic success on state and local assessments, by providing information during Open House, Annual Meetings, Compact Conferences, Family Events, Lunch & Learns, Parent/Teacher Conferences, Parent Advisory Council Meetings

Information about upcoming Title I events can be found on the back of this document, Title I bulletin boards, the school and county websites. Phone calls, email correspondences and reminder stickers are given to students about all Title I events.

All Title I information pertaining to events, meetings, and other activities will be sent to parents in their child's Daily Folder.

The Title I staff, and parents will have a reciprocal working relationship as equal educational partners. Parents will provide feedback through school-wide committees such as the School Improvement Team, F.A.S.T., as well as Title I committees such as School Level Parent Advisory Committee and District Level Parent Advisory Committee.

Title I will invite community partners to Title I events. Community partners will provide information on how they can support and provide services to Title I families.

## Review of Effectiveness of the Title I Program

(Parent opportunities for feedback)

Title I offers parents an opportunity to provide feedback on the Title I program during the following meetings and events:

\* Annual Meeting\* Family Events\* School Improvement Team Meetings\* School Level Parent Advisory Committee Meetings\* District Level Parent Advisory Committee Meetings\* Home-School Compact Conferences

They are encouraged to provide feedback on the following items/documents: \* Home School Compacts\* District and School Level Parent Engagement Plans\* School Improvement Plan\* Materials in the Family Lending Library\* Budget\* Evaluations of Family Events & Meetings

### Accessibility for all Title I Families

(Providing full opportunities for participation by all parent groups)

Title I will facilitate participation opportunities for all parents, including those with limited English proficiency, parents with disabilities, and parents of migratory children by providing any services needed (ex. written and oral invitations, interpreters, translation of documents, multiple dates & times, and transportation).

### Family Engagement Budget Summary

(Parents are involved in the decision making about how funds are spent)

Throughout the year, parents are asked to provide input on the overall disbursement of funds, materials to be purchased for the Family Lending Library and books/educational games for at-home summer practice.

### Estimated Program Budget – 2018-2019

Salaries and wages (Teachers child care, FICA) - \$3,923.54

Food/Snacks (Annual Meetings, Family Night, Parent Advisory, Extended Day) - \$1,200.00

Contracted Services (Transportation) - \$3,440.00

Enhance/Replenish Family Lending Library- \$1,750.00

Materials & Supplies - \$4,303.70

**Total Parent Involvement Budget \$6,669.00** (1% of \$15,415.00 needs to be dedicated to Parent Involvement.)